**City of Bridgeport**

**Application for Employment**

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| **Personal Information** |
| Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Last) (First) (Middle)  Other Names Used (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_  Street City State Zip  Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Primary Secondary Other    Best time to call: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Additional Information** | | |
| Position desired: | Date available to work: | Desired Salary: |
| Type of employment desired:  Full-time Part-time Seasonal | Have you ever been employed by the City of Bridgeport? YES NO | If you are under 18 and it is required, can you furnish a work permit? YES NO N/A |
| I certify that I am a U.S. citizen, permanent resident, or a foreign national with authorization to work in the United States.  YES NO | Have you ever plead guilty, no contest, or been convicted of a crime?  *(Traffic violations not applicable.)*  YES NO If Yes, please explain:  Answering yes to this question does not constitute automatic bar to employment. Date of offense, seriousness & nature of the violation, & rehabilitation will be considered. | |

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| **Education** | | | |
| School: | From: | To: | Graduate? YES NO |
| Location: | Type of degree/diploma/certificate: | | |
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| School: | From: | To: | Graduate? YES NO |
| Location: | Type of degree/diploma/certificate: | | |
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| School: | From: | To: | Graduate? YES NO |
| Location: | Type of degree/diploma/certificate: | | |
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| **Skills & Qualifications:** |
| *Summarize specific skills and qualifications acquired from employment or other experiences that are related to the position for which you are applying.* |

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| **Employment History** | | | |
| Company Name & Address: | Dates Employed:  From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Starting Title & Salary: | Final Title & Salary: |
| May we contact for reference?  YES NO | Company Phone #: | Reason for leaving this employer: | |
| Summarize job responsibilities: | | | |
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| Company Name & Address: | Dates Employed:  From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Starting Title & Salary: | Final Title & Salary: |
| May we contact for reference?  YES NO | Company Phone #: | Reason for leaving this employer: | |
| Summarize job responsibilities: | | | |
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| May we contact for reference?  YES NO | Company Phone #: | Reason for leaving this employer: | |
| Summarize job responsibilities: | | | |
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| Company Name & Address: | Dates Employed:  From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Starting Title & Salary: | Final Title & Salary: |
| May we contact for reference?  YES NO | Company Phone #: | Reason for leaving this employer: | |
| Summarize job responsibilities: | | | |
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| Company Name & Address: | Dates Employed:  From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Starting Title & Salary: | Final Title & Salary: |
| May we contact for reference?  YES NO | Company Phone #: | Reason for leaving this employer: | |
| Summarize job responsibilities: | | | |
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| **U.S. Military Service** | | |
| Branch of Service: | | Rank & Type of Service: |
| Dates  From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Training & experience received: | |

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| **References *(Please provide at least three references. Ensure three are not previous supervisors. No relatives please.)*** | | | | |
| **Name** | **Company/Title** | **Phone** | **Email** | **Years Known** |
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| **Applicant Statement** |
| The facts set forth above in my application for employment are true and complete. I understand that false or misleading statements or omission of information on this application or any other employment form may lead to dismissal or denial of employment. The City of Bridgeport is hereby authorized to make any investigation of my personal history, financial, criminal, credit and motor vehicle records through any investigative or credit agencies or bureaus of your choice. You are also authorized to administer personality profile tests and verify my background. A criminal record or sentence is not an automatic disqualification for employment. I agree to submit to a medical evaluation and a drug and alcohol test prior to employment.  In making this application for employment, I also understand that an investigative consumer report may be made whereby information is obtained through personal interviews with my neighbors, friends, or others with whom I am acquainted. This inquiry includes information as to my character, general reputation, personal characteristics, and mode of living. In exchange for the consideration of my employment application by this company, I hereby release and forever discharge the City of Bridgeport (including its directors, officers, employees and agents) and my past and/or present employers (their directors, officers, employees and agents) from any liabilities which may result from an investigation of my past and/or present employment or from the disclosure of such information. I authorize the use of any information in this application to verify my statements, and I authorize the past employers, all references, and any other persons to answer all questions asked concerning my ability, character, reputation and previous employment record.  I understand that if my application is accepted, employment with the City of Bridgeport is always employment “at will.” I further understand that my “at will” employment may be terminated at any time by myself or the City of Bridgeport and includes no guarantee, contract or promise of employment for any specific length of time. I understand that the first year of employment is a new hire probationary period.  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *The City of Bridgeport is an equal opportunity employer and does not discriminate in employment on account of race, color, religion, sex, national origin, citizenship status, age, marital status, physical or mental disability, military status or unfavorable discharge from military service. We comply with all applicable laws governing employment practices and do not discriminate on the basis of any unlawful criteria.* |